



## DEPARTMENT OF THE AIR FORCE

788TH CIVIL ENGINEER SQUADRON (AFMC)  
FIRE & EMERGENCY SERVICES DEPARTMENT  
WRIGHT-PATTERSON AIR FORCE BASE OHIO

### POLICY FOR LIFE SAFETY AND PROTECTION OF NATIONAL SECURITY

FROM: FIRE CHIEF, JACOB KING  
TO: ALL MEMBERS AND SECTIONS  
REF: COVID-19 POLICY

16 March 2020

#### COVID-19 POLICY 3

**RESPONSIBILITIES:** All members are required to adhere with policy guidance fully and all supervisors are required to enforce this policy. Failure to adhere with policy will result in disciplinary action up to and including dismissal, IAW Law, Rule and Regulations.

**NOTE:** This is dramatic changes to our operations but I believe they are imperative to maintain the health and safety of our personnel. It is noted, that increased hygiene is required and handwashing or use alcohol based cleaners after use of all PPE.

#### MOVEMENTS AND STATION VISITORS:

Movements for food/refreshments:

1. Only one person will go to the Commissary for purchase of food for the Mess Fund.
2. Brown Baggers must bring all food needed for shifts to work with them, if hit for Overtime the Brown Bagger will be permitted to buy into the Mess Fund. No stopping for food if moving stations or going to purchase any.
3. Personnel will NOT be allowed to depart the base for purchase of food or refreshments (GOV, POV) while on duty.
4. NO vehicles or crews will stop at Starbucks, Fast Food or any restaurant for the purchase of food or beverages, to include the BX or Base Gas Stations, while on duty (EXCEPTIONS: Emergency purchase for ongoing incidents).

#### Station Visitors:

1. No Families will be permitted inside Fire Stations
2. No Friends will be permitted inside Fire Stations
3. No ride along or job shadowing will occur
4. All Tours and Visitors are not permitted in Fire Stations (EXCEPTIONS: Admin. Side- For Official Business ONLY)

This Policy is effective 18 March 2020

*Jacob D. King*